

**Part – A**

**2012-13**

**AQAR for the year**

**1. Details of the Institution**

**GOVERNMENT THAKUR RANMAT SINGH COLLEGE**

1.1 Name of the Institution

**COLLEGE CHOWK, CIVIL LINES**

1.2 Address Line 1

Address Line 2

**REWA**

City/Town

**MADHYA PRADESH**

State

**486001**

Pin Code

**hegtrscrew@mp.gov.in**

Institution e-mail address

**07662-252670**

Contact Nos.

**Dr. A P MISHRA**

Name of the Head of the Institution:

**07662 252670**

Tel. No. with STD Code:

**0 9425469700**

Mobile:

**Dr. RAMLALA SHUKLA**

Name of the IQAC Co-ordinator:

Mobile:

**09981754053**

IQAC e-mail address:

**hegtrscrew@mp.gov.in**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

**MPCOGN 13736**

**OR**

1.4 **NAAC Executive Committee No. & Date:**

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

**trscollege.com**

1.5 Website address:

**trscollege.com/AQAR 12-13.docx**

Web-link of the AQAR:

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | A | 3.01 | 2009 | 2014 |
| 2 | 2nd Cycle |  |  |  |  |
| 3 | 3rd Cycle |  |  |  |  |
| 4 | 4th Cycle |  |  |  |  |

**07/08/2010**

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR 2010-11submitted to NAAC on 16-11-2010
2. AQAR 2011-12 submitted on 07-12-2015
3. AQAR
4. AQAR

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

**✓**

Constituent College Yes No

Autonomous college of UGC Yes No

**✓**

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

**✓**

Type of Institution Co-education Men Women

Urban Rural Tribal

**✓**

**✓**

**✓**

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

**✓**

1.10 Type of Faculty/Programme

**✓**

**✓**

Arts Science Commerce Law PEI (Phys Edu)

**✓**

**✓**

TEI (Edu) Engineering Health Science Management

**✓**



Others (Specify)

**AWADHESH PRATAP SINGH UNIVERSITY**

1.11 Name of the Affiliating University

*(for the Colleges)*

1.12 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

**✓**

University with Potential for Excellence UGC-CPE

**✓**

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

2.1 No. of Teachers

10

03

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

2.4 No. of Management representatives

1

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

01

community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

18

2.10 No. of IQAC meetings held

02

02

2.11 No. of meetings with various stakeholders: No. Faculty

01

Non-Teaching Staff Students Alumni Others

**✓**

2.12 Has IQAC received any funding from UGC during the year? Yes No

300000.00

If yes, mention the amount

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

50

02

03

Total Nos. International National State Institution Level

(ii) Themes

The IQAC Cell of the college helps the departments to organize National/State/ Institutional Level seminars and workshops to motivate the faculty members, students towards research activities. In the academic session 2012-13 **three** National level seminars were organized by the college in co-operation with IQAC. The IQAC Cell of the college organized one state level seminar on Quality assurance in Higher Education at the behest of Department of Higher Education. The IQAC manages to organize departmental Seminars at Institutional level as a part of internal evaluation in which the PG students present their papers in the departments. The best selected paper of each department is presented in the auditorium. The student adjudged best in arts, literature, science, commerce and humanities on the basis of his presentation is awarded with a certificate of excellence and a consolation Prize of Rs. 500/-

In each semester 13 seminars at the Institutional level were organized at PG level and 13 seminars are organized for M.Phil students in the like manner. Thus in Each Academic session 52 seminars at Institutional level are organized. The practice is adopted to ensure quality enhancement and to promote research activity in the college.

The National seminars organized in co-operation with IQAC are as under-

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S. No. | Nature of Event Organized | Themes | Organizing deptt. | Date of organization |
| 1 | National Seminar | Challenges of Globalization and Hindi | Dept. Hindi | 23-24 March Nov. 2013 |
| 2 | National Seminar | Sociology in 21st Centuary | Sociology | 15-21 March 2013 |
| 3 | State Level workshop | Time theory of Ragas | IQAC & Music | 03 April 2013 |
| 5 | State Level workshop | Quality Assurance in Higher Education | IQAC | 02 June 2013 |
| 6 | State Level workshop | Significance of Law in Human life | IQAC & Law | 06 October 2012 |
| 7 | State Level workshop | Prejudices in History | IQAC & History | 18 Aug. 2012 |
| 8 | State Level workshop | Foreign direct Investment & Indian Economy | IQAC | 12 Jan 2012 |
| 9 | State Level workshop | Advance teaching technique | IQAC & Chemistry | 12-13 Oct. 2012 |
| 10 | State Level workshop | x+kfyc 'kk;jh dh edcwfy;r vkSj vlckc | IQAC & Urdu | 22 Aug. 2012 |

**2.14 Significant Activities and contributions made by IQAC**

**Vision document:-**

The department of higher education declared the academic session 2012-2013 as Quality extension year as an initiative, to promote quality assurance, In which the vision document issued by the department of higher education to ensure quality assurance initiatives in 2011-2012 had to be complied with.

The IQAC Cell ensured to organise all the activities mentioned in the vision document. The details are mentioned as under:-

* Initiative for creating an inspiring and innovative ambience
* Language Reform Campaign
* Environmental consciousness and hi-tech plantation.
* Initiatives for organisation of seminars and workshops
* Assistance to weaker students
* Organisation of workshop on Duties Rights and Responsibilities
* Cultural activities to inspire morality and Nationalism
* Co-curricular/extra-curricular activities
* Publication of E-News letter
* Scheme to award the scholars having specific achievements to create an academic ambience
* Composition of "Pratibha Bank" at the local level
* Composition of social activity club
* Red Cross, NSS, Red Ribbon Club
* Assistance for competitive exams
* Feedback system & Ambassador professor scheme

The IQAC monitors the quality initiatives and quality enhancement activities like organisation of seminars, workshop and other innovative practices to elevate the standard of teaching-learning process.

**College level workshops**

* At the initiative of IQAC several departments of the college organized workshops on issues of current importance like energy conservation, environment consciousness, Global warming, National voter's day, global warming, legal literacy and legal aid programs.
* The IQAC conducted several programs to motivate quality as an initiative for creating an inspiring and innovative ambience mentioned as under–

**Quality assurance workshop**

Quality assurance workshop is organized by IQAC in every academic session in pursuance of quality initiative, in which the resource persons were invited to deliver lectures on different modes of innovation in teaching learning situation-

|  |  |  |
| --- | --- | --- |
| Sr. No. | Resource person | Topic of focus |
|  | Dr.S.P. Shukla | * How to write a Research Paper |
|  |  | * Application of Power point in class-room teaching |
|  | Dr. Awadh Shukla | * Seminar/Assignment |
| 2 | Dr. Qamar Ijhar | * Project |
| 4 | Dr. Akhilesh shukla | * Group discussion |

**Pratibha Bank**

Under the scheme of Pratibha Bank the departments organized several programs in which the eminent persons of the society in the field of arts, science entrepreneurship were invited to deliver lectures on current social issues.

**Integrated seminar for P.G. & M.Phil. scholars-**

Departmental Seminars followed by the Integrated seminar was organized as decided in the academic calendar of the college in routine course in order to enhance creative thinking, research motivation and communication skill for PG and M.Phil scholars in both semesters of the academic session

**One day seminar is held in two sessions-**

**Ist session**

In the first session every department of the college conducted seminars in the department. The students presented their papers on the topics assigned to them by the teachers. The best paper was selected for the presentation in the integrated seminar.

**IInd session**

* The best selected papers of each department were presented by the scholars in the auditorium.
* The presentations adjudged best in Arts & literature, Social Science, Science and Commerce were awarded with certificates of excellence and consolation prizes.

**Workshops –**

* The departments conducted workshops on the issues of focus and current importance for the students.

Details workshops organised by the departments are as under-

|  |  |  |  |
| --- | --- | --- | --- |
| Sr. No. | Departments | Titles | Date of activity |
| 1 | Geography | World Earth Day | 25 April 2013 |
| 2 | Law |  | 01-08-2011 |
| 3 | Chemistry | Workshop on Utility of Chemistry (Under UNESCO International year of Chemistry) | 04.11.2011 |
| 4 | Chemistry | Spectrometry & Photo Chemistry | 20.12.2011 |
| 5 | Law | Role of Indian Judiciary & its Limitations | 06.11.2011 |
| 6 | Commerce | Workshop on Corruption | 23.10.2011 |
| 7 | Commerce | Crime Control | 19.09.2011 |
| 8 | Economics | Consumer protection | 24.12.2011 |
| 9 | Chemistry | Workshop on Environment Protection | 24.12.2011 |

**E-News letter-**

* Quarterly E-News letter is published in the college every year
* College news magazine "Campus" is published quarterly every year
* College magazine "Archana" consisting of creative writings of students and faculty members was published and distributed to the students.

**T.R.S. Falak-**

A compiled report of quality initiatives of the college entitled TRS Falak-2 consisting of the compliance of initiatives of Quality extension year 2012-2013 was prepared and sent to the Department of higher education.

**2.15 Plan of Action by IQAC/Outcome**

**The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year-**

The IQAC of the college chalks out the program of action at the commencement of every session and ensures the compliance of the activities as decided in the program of action. The plan of action and the achievements are given as under-

|  |  |  |
| --- | --- | --- |
| **Plan of Action** |  | **Outcomes achieved** |
| Admission on line | - | smoothly conducted |
| Zero classes | - | A type of induction program conducted at the commencement of each academic session for the fresher's in-order to make them aware of the academic, curricular & extra-curricular activities, students support system as well as counselling the students for selecting options. The program is successfully implemented by the college. |
| Career orientation programs | - | Conducted almost every month |
| Youth festival | - | Conducted every academic session |
| Annual Sports |  | Organized every year |
| Remedial teaching | - | * Remedial teaching for the students of Sc/St/OBC and weaker sections. * Remedial teaching pre-entry in sevice was conducted. * Remedial teaching was conducted for NET SET exams |
| Co- curricular activities in accordance with Academic calendar issued by the Government | - | * Youth festival * Annual sports activities * Environment consciousness * National voters day * Energy conservation * Awareness rally |
| Meeting of the Board of studies |  | * Conducted every year in the month of June & July |
| Meeting of Academic council |  | * Conducted every year after the meeting of board of studies |
| CCE |  | * Conducted 04 times in a semester. 3 best out of 04 best performances are evaluated |
| Assignments/ Seminars |  | * Topics of assignments and seminars are allotted to the students. Seminars at every weekend is conducted at UG level |
| Integrated seminar |  | * Conducted in each semester for PG & M.Phil scholars. |
| Semester Exam & declaration of results |  | * Semester are held and results are declared in time (As per Higher Education Calendar) |
| Development of sports facility |  | * Construction of Indoor and outdoor sports complex. |

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

**✓**

Management Syndicate Any other body

Provide the details of the action taken – N/A

**Part – B**

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | 13 |  |  |  |
| PG | 12 |  | 08 |  |
| UG | 17 |  | 05 |  |
| PG Diploma |  |  | 01 |  |
| Advanced Diploma |  |  |  |  |
| Diploma |  |  |  |  |
| Certificate |  |  |  |  |
| Others(Mphil) |  |  | 13 |  |
| **Total** | 42 |  | 28 |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |  |  |  |  |
| Innovative |  |  |  |  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 57 (Excluding PhD Programs) |  |  |  |
| Trimester |  |
| Annual |  |

**✓**

**✓**

**✓**

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

*(On all aspects)*

Mode of feedback : Online Manual Co-operating schools (for PEI)

**✓**

**1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects**.

Yes, the syllabi is revised and updated every year as required keeping in view the current developments. The curriculum is designed by the department of higher education for all the college. There is not much space left for the college to add or delete the syllabus designed by the department.

The college being an autonomous college can revise & add 10% in the existing syllabus. For the purpose meeting of board of studies is held every year in the month of July. The board of studies decides to add or amend the curriculum keeping in view that the curriculum designed by the govt is least affected.

The salient aspects-

1. Local and relevant needs
2. Job Oriented

**Self Finance schemes-** The self finance courses are conducted in accordance with the ordinance of the affiliating University.

NIL

1.5 Any new Department/Centre introduced during the year. If yes, give details.

**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 61 | 30 |  | 31 |  |

58862

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Asst. Professors** | | **Associate Professors** | | **Professors** | | **Others** | | **Total** | |
| R | V | R | V | R | V | R | V | R | V |
|  |  |  |  |  | 11 |  |  |  | 11 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

16

156

**2.5 Faculty participation in conferences and symposia:**

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/Workshops | 07 | 188 | 07 |
| Presented papers | 01 | 89 | 06 |
| Resource Persons | nil | 09 | 04 |

**2.6 Innovative processes adopted by the institution in Teaching and Learning-Innovative Processes –**

* College promotes innovative programs & facilitates the application of ICT, LCD and audio visual aids to make learning interesting. 03 more master-class rooms have been developed. The departments use the facility as required.
* Assignment /Seminars/CCE
* Quiz, class room teaching, role play, educational tools, group discussion.
* Project work for B.A. VI & M.A. IV semester

184 (92+92 in each semester

2.7 Total No. of actual teaching days

during this academic year

Double valuation

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

|  |
| --- |
| All the faculty members involve as members of Board of studies in curriculum restructuring /revision/ syllabus development. Workshops are organized. |

2.9 No. of faculty members involved in curriculum

Restructuring/revision/syllabus development

/Curriculum Development / workshop

85%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Title of the Programme** | **Total no. of students appeared** | **Division** | | | | |
| **Distinction** | **I %** | **II %** | **III%** | **Pass %** |
| BSc(Hon) Botany | 27 |  | 47.83 | 52.17 |  | 85.19 |
| BSc(Hon) Chemistry | 34 |  | 78.26 | 21.74 |  | 67.65 |
| BSc(Hon) Mathematics | 101 | 01 | 42.86 | 57.14 |  | 97.03 |
| BSc(Hon) Zoology | 52 |  | 51.02 | 48.98 |  | 94.23 |
| BSc(Hon) Physics | 23 |  | 100 |  |  | 100 |
| BA(Hon) Economics | 40 |  | 84.21 | 15.79 |  | 95.00 |
| BA(Hon) English Lit. | 09 |  | 77.78 | 22.22 |  | 100 |
| BA(Hon) Geography | 70 |  | 85.71 | 14.29 |  | 100 |
| BA(Hon) Hindi Lit. | 13 |  | 81.82 | 18.18 |  | 84.62 |
| BA(Hon) History | 23 |  | 77.27 | 22.73 |  | 95.65 |
| BA(Hon) Music | 07 |  | 100 | 0 |  | 100 |
| BA(Hon) Philosophy | 03 |  | 100 | 0 |  | 66.67 |
| BA(Hon) Political Sc. | 51 |  | 94.12 | 5.88 |  | 98.07 |
| BA(Hon) Urdu | 2 |  | 100 |  |  | 100 |
| BA(Hon) Sociology | 31 |  | 93.01 | 6.9 |  | 93.55 |
| BBA | 235 | 0.63 | 96.23 | 3.77 |  | 67.66 |
| BALLB | 23 |  | 100 |  |  | 95.65 |
| BCA | 119 | 0.88 | 98.25 | 1.75 |  | 95.8 |
| B Com. (CA) | 177 | 2.87 | 94.83 | 5.17 |  | 98.31 |
| BCOM (Hon) | 587 |  | 75.59 | 24.41 |  | 94.21 |
| BSc (Bio Technology) | 72 | 4.48 | 100 |  |  | 93.06 |
| MCom | 137 | 0.89 | 59.82 | 40.18 |  | 81.75 |
| MSW | 96 |  | 100 |  |  | 91.67 |
| MSc (Bio Informatics) | 07 |  | 100 |  |  | 100 |
| MSc (Computer Sc.) | 44 |  | 100 |  |  | 88.64 |
| MSc (Micro Biology) | 08 |  | 83.33 | 16.67 |  | 75.00 |
| MSc (Biotechnology) | 30 | 3.33 | 100 |  |  | 100 |
| MSc (Chemistry) | 25 | 4.35 | 100 |  |  | 92.00 |
| MSc (Botany) | 02 |  | 100 |  |  | 100 |
| MSc (Mathematics) | 07 |  | 100 |  |  | 42.86 |
| MSc (Bio-chemistry) | 23 | 9.09 | 100 |  |  | 95.65 |
| MSc (Zoology) | 09 |  | 100 |  |  | 88.89 |
| MA(Hindi) | 08 |  | 100 |  |  | 100 |
| MA(English) | 12 |  | 80 |  |  | 83.33 |
| MA(Sanskrit) | 06 |  | 100 |  |  | 100 |
| MA(Economics) | 10 |  | 30 | 70 |  | 100 |
| MA(History) | 03 | 33.33 | 100 |  |  | 100 |
| MA(Geography) | 15 |  | 100 |  |  | 100 |
| MA(Sociology) | 08 | 12.5 | 100 |  |  | 100 |
| MA(Philosophy) | 01 | 100 | 100 |  |  | 100 |
| MA(Music) | 03 | 66.67 | 100 |  |  | 100 |
| MA(Political Science) | 11 |  | 90 | 10 |  | 90.91 |
| BLibISc | 06 |  | 100 |  |  | 100 |
| MLibISc | 08 |  | 100 |  |  | 100 |
| M.Phil.(Hindi) | 06 |  | 100 |  |  | 100 |
| M.Phil.(History) | 11 |  | 100 |  |  | 100 |
| M.Phil.(Sanskrit) | 06 |  | 100 |  |  | 83.33 |
| M.Phil.(Political Sc.) | 21 |  | 100 |  |  | 100 |
| M.Phil.(Economics) | 22 |  | 100 |  |  | 90.92 |
| M.Phil.(Sociology) | 26 |  | 100 |  |  | 96.15 |
| M.Phil.(English) | 15 |  | 100 |  |  | 93.33 |
| M.Phil.(Library Science) | 07 |  | 100 |  |  | 100 |
| M.Phil.(Geography) | 23 |  | 100 |  |  | 100 |
| M.Phil.(Commerce) | 45 |  | 100 |  |  | 100 |
| M.Phil.(Music) | 09 |  | 100 |  |  | 100 |
| M.Phil.(Philosophy) | 01 |  | 100 |  |  | 100 |
| M.Phil.(Chemical Sc.) | 09 |  | 100 |  |  | 100 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes –

(A) IQAC conducts a workshop in every academic session. Selected experts are invited to share their views on the programs and activities of the entire academic year.

The focus of the workshop is-

* How to write a good research paper
* How to use power point in teaching -learning
* Role of personality in interviews
* Techniques of effective group discussion
* How to conduct seminars in the class rooms.
* How the topics for seminars and assignments be allocated
* How to motivate the student to prepare the seminars papers.
* How to allocate the topics of the projects
* How to facilitate the students in doing the projects works.
* What precautions should be taken to facilitate the student to complete their assignment and seminars and submit in time.

(B) The IQAC has constitutes a monitoring team in every academic session. This team visits every class room on weekends to inspect whether the seminars in the every class room is being conducted. The team reports to the IQAC about the activities conducted in every class rooms.

This process has benefited the students in improving their communication skills & their turnout percentage in the class-room.

2.13 Initiatives undertaken towards faculty development.

|  |  |
| --- | --- |
| ***Faculty / Staff Development Programmes*** | ***Number of faculty benefitted*** |
| Refresher courses | Nil |
| UGC – Faculty Improvement Programme | Nil |
| HRD programmes | Nil |
| Orientation programmes | Nil |
| Faculty exchange programme | Nil |
| Staff training conducted by the university | Nil |
| Staff training conducted by other institutions | 02 |
| Summer / Winter schools, Workshops, etc. | Nil |
| Others | Nil |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent  Employees | Number of Vacant  Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 34 | 5 |  |  |
| Technical Staff | 5 |  |  |  |

**Criterion – III**

**3. Research, Consultancy and Extension**

**3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

Research is an important aspect on which the college has a special focus. IQAC intends to promote, sensitize & facilitate research climate in the college by motivating the faculty members-

* To apply for seminars, minor and major research projects.
* At the initiation of IQAC 23 minor research projects are ongoing
* One Major project of Dr. Kalpana Agrawal on the topic "-Teaching of English Language in Tribal areas of Rewa Division" is ongoing.
* IQAC conducts and monitors seminars at U.G. level in co-operation with the Academic cell of the college.
* IQAC conducts Integrated seminars for PG and M.Phil. Scholars to promote and motivate research activities in the college.
* IQAC organised Institutional level workshops work shop on different social issues.
* At the initiation of IQAC a well equipped research library is developed
* IQAC organises college level workshop every year to promote research activities in the college.
* The college is a recognised research centre in 13 disciplines.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  | 01 |  |  |
| Outlay in Rs. Lakhs |  | 652200/- |  |  |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  | 23 |  |  |
| Outlay in Rs. Lakhs |  | 2592300/- |  |  |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 17 | 163 |  |
| Non-Peer Review Journals |  | 19 | 06 |
| e-Journals | 05 |  |  |
| Conference proceedings |  | 10 |  |

3.5 Details on Impact factor of publications:

10

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration  Year | Name of the  funding Agency | Total grant  sanctioned | Received |
| Major projects | 3 | UGC New Delhi | 652200.00 | 652200.00 |
| Minor Projects | 2 | UGC CRO Bhopal | 2592300.00 | 2592300.00 |
| Interdisciplinary Projects | - | - | - | - |
| Industry sponsored | - | - | - | - |
| Projects sponsored by the University/ College | - | - | - | - |
| Students research projects  *(other than compulsory by the University)* | - | - | - | - |
| Any other(Specify) | - | - | - | - |
| Total |  |  | 3244500/- | 3244500/- |

04

15

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

✓

INSPIRE CE Any Other (specify)

NIL

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | NIL | 02 | 06 |  | 04+ 52 Institutional |
| Sponsoring agencies |  | UGC CRO Bhopal | College | NIL | College |

3.12 No. of faculty served as experts, chairpersons or resource persons

01

06

3.13 No. of collaborations International National Any other

NIL

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

College

From Funding agency From Management of University/College

Total

60000.00

3.16 No. of patents received this year - NIL

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied |  |
| Granted |  |
| International | Applied |  |
| Granted |  |
| Commercialised | Applied |  |
| Granted |  |

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
|  |  |  |  |  |  |  |

Of the institute in the year - NIL

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

356

45

3.19 No. of Ph.D. awarded by faculty from the Institution

62

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SR Project Fellows Any other

03

3.21 No. of students Participated in NSS events:

NIL

06

100

University level State level National level

International level

0

3.22 No. of students participated in NCC events:

107

04

University level State level

03

National level International level

3.23 No. of students Awarded in NSS event: **NIL**

University level State level

National level International level

3.24 No. of Awards won in NCC: **NIL**

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

085

04

02

10

NCC NSS Any other

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

* Thecollege motivates the students towards environment consciousness. The students participate in SVEEP plan, national voter's day celebrations, gender sensitization programmes organised by the college. The college is a nodal centre to organise national voter's day celebration. 05 student of this college are campus ambassadors to motivate the new voters to get their names enrolled in the roll list.
* The NSS unit of the college organised 7 days camp. The student of NSS unit of 100 students visited the village and motivated the villagers towards, hygiene, environment consciousness, population control, girl's literacy and the like.
* Awareness rally was organised on pollution and voter's awareness.
* The NSS unit of the college organised activities on **Madya Nishedh** and **Nasha Mukti** **Abhiyan** on to 31st January to bring about awareness in society about the harmful effect of using liquor, tobacco and smoking.
* Red Cross unit of the college organised blood donation camps to motivate the young generation to donate blood.
* The unit organised blood test camp in the college. The medical experts were invited to make the students aware of the first aid treatment. A camp was organised in the college to check the B.P., blood sugar & hearts problems of the faculty members and the students.
* Red ribbon club in the college conducted a workshop on "Aids awareness"

**Criterion – IV**

**4. Infrastructure and Learning Resources**

**4.1 Details of increase in infrastructure facilities:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 47.24Acers |  |  | 47.24Acers |
| Class rooms | 20 | 13 | State Govt | 33 |
| Laboratories | 6 |  |  | 6 |
| Seminar Halls | 1 |  |  | 13021sq ft. |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 16 | Nil | Nil | - |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 3736127 | 835447 | UGC | 4571574 |
| Others |  |  |  |  |

**4.2 Computerization of administration and library**

* The central library of the college is fully automated and computerised. The college has made the admission, submission of examination forms, declaration of results on-line.
* The college has well equipped computer labs for the students of BCA./B.Com CA/ M.Phil. and foundation course. The student's access to computer lab is ensured in groups. The college is equipped with Wi-Fi facility and internet service. The library is made equipped with INFLIBNET N-List service. Students and research scholars can have access to E- journals and on line books.

**4.3 Library services:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing | | Newly added | | Total | |
| No. | Value | No. | Value | No. | Value |
| Text Books |  |  |  |  |  |  |
| Reference Books | 104312 |  | 329 | 2.2 lacs | 104641 |  |
| e-Books |  |  |  |  |  |  |
| Journals | 05 |  |  |  | 05 |  |
| e-Journals | NLIST | 5000 |  |  |  |  |
| Digital Database |  |  |  |  |  |  |
| CD & Video |  |  |  |  |  |  |
| Others (specify) |  |  |  |  |  |  |

**4.4 Technology up gradation (overall)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 86 | 01 | 12 |  | 01 | 02 | 15 |  |
| Added | 25 | 1 | 07 |  |  |  |  |  |
| Total | 111 | 02 | 19 |  | 01 | 02 | 15 |  |

**4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)**

Internet Facility Provider: BSNL and Airtel

4.6 Amount spent on maintenance in lakhs :

150000.00

i) ICT

2098527.00

ii) Campus Infrastructure and facilities

392284.00

iii) Equipments

0

iv) Others

2640811.00

**Total:**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC helps to enhance awareness about the students support service facilitated by the college. For the purpose "Zero classes" are held at the commencement of the session for 15 days. In these classes the experts disseminate the information's about-

* The plan of action of the college
* The curriculums
* The functioning of the college. administration
* The book bank facility for the SC/ST and OBC
* The scholarships and financial assistance available for SC/ST/OBC/ economically deprived sections
* Hostel facility for the SC/ST students
* The college has several schemes for the scholars as-
* Scholarship scheme for SC/ST/OBC students
* Gaon ki beti scheme
* Vikramaditya scheme
* Pratibha Kiran scheme
* JRF/Rajiv Gandhi research scholarship

**5.2 Efforts made by the institution for tracking the progression**

The college has developed mechanism to monitor and track the progression of the students several modes to track the student progression is adopted that needs mention.

* Comprehensive constant evaluation test -The Institution conducts 4 CCE test in each semester to ensure the unit wise preparation of the students. Student's progress is adjudged on the basis of 3 best performances out of four.
* CCE helps in unit wise preparation of the students.
* Tracking the poor performers and slow learner.
* Organising special coaching class remedial teachings for poor performers and slow learners.
* Assignment
* Seminars
* Project in B.A.VI & M.A.IV semester
* Semester Examination

**5.3 (a) Total Number of students**

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 4946 | 1323 |  | 189 |

250

**(b) No. of students outside the state**

Nil

**(c) No. of international students**

|  |  |
| --- | --- |
| No | % |
| 4346 | 67.30 |

|  |  |
| --- | --- |
| No | % |
| 2112 | 32.70 |

Men Women

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Last Year** | | | | | | **This Year** | | | | | |
| **General** | **SC** | **ST** | **OBC** | **Physically Challenged** | **Total** | **General** | **SC** | **ST** | **OBC** | **Physically Challenged** | **Total** |
| 3240 | 634 | 234 | 1565 | 02 | 5675 | 3617 | 842 | 207 | 1792 |  | 6458 |

Demand ratio\*: Dropout % 2

(\*Admission is controlled by The Department of Higher Education)

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

* Remedial teaching for the SC/ST/OBC/Physically challenged economically deprived and poor learners
* Remedial teaching for pre-entry in service like civil service, Banking, SSC, CAT, Mat etc.
* Remedial coaching for NET/SLET exams.
* Career counselling cell organises workshops and special lectures regarding computer awareness, aptitude test reasoning, Quantitative Aptitude.

No. of students beneficiaries

200

**5.5 No. of students qualified in these examinations**

01

02

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

08

* 1. **Details of student counselling and career guidance**

The college has a career counselling and career guidance cell to-

* Counsel and motivate the students for better career options in future
* Invites the external experts to make the students aware of the career opportunities.
* Organised workshops for career motivation almost once in a month.
* Organised campus programme to facilitate the students to get employed. The details of career program organised are as under-

(1)Title of the program- Career opportunity in finance

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| sr.n. | Title of the program | Name of the subject expert | Date of event | No. of beneficiaries |
| 1. | Career in Finance administration | Dr. Bhoopesh Mishra | 17.07.2012 | 47 |
| 2. | Reasoning/Aptitude test | Mr. Mayank Dandare | 23.08.2012 | 200 |
| 3. | Career in Civil Service | Dr. Bhoopendra Singh | 11.09.2012 | 97 |
| 4. | Preliminary Exam in Civil Service | Dr. Amarjeet Singh | 12.09.2012 | 47 |
| 5. | Career in management | Shri- Vivek Verma | 14.09.2012 | 45 |
| 6. | Aptitude test | Dr. Bhoopesh Mishra | 14.09.2012 | 77 |
| 7. | Computer awareness | Mrs. Latika Singh | 28-29.09.2012 | 105 |
| 8. | Computer awareness | Mr. Ranveer Singh | 28-29.09.2012 | 140 |
| 9. | Management Teaching | Mr. Neelesh Bharti | 07.02.2013 | 47 |
| 10. | Banking & SSC | Mr. Abhishek Shrivastava | 21.02.2013 | 252 |
| 11. | Civil Service | Mr. Manmohan Joshi | 27.02.2013 | 190 |
| 12. | Computer Software/Hardware | Mohd. Nadeem | 27.02.2013 | 65 |

**5.7 Details of campus placement –** The career counselling cell of the college organized campus placement programme in which two organizations were invited.

(1) Air force Unit of Bhopal to recruit airman – 200 students participated

(2) Reliance India Insurance Ltd. -

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 02 | 93 | 05 | 03 |

**5.8 Details of gender sensitization programmes**

**Details of gender sensitize programs-**

**The college promotes the organisation of national seminars on gender issues.**

* The College organizes seminar and awareness programmes on issues of violence against women, gender violence, domestic violence and women empowerment initiative.
* The college has constituted a committee on "prevention of women from atrocities" the committee is endowed with the responsibility of monitoring the problems of girl students and women faculties regarding atrocities commuted against them.
* The committee redress the grievances of the girls and women faculty members, if any problem arises so far.
* The college has separate girl's common room & women's toilets.
* Gaon ki beti, Pratibha kiran scheme, transportation allowance are exclusively for girls'. Under these schemes run by the Govt, The female students from rural areas with 60% of marks are provided financial assistance of Rs. 5000/- per year under gaon ki beti scheme.

**Pratibha kiran scheme-**

Under this scheme, meritorious girl students, from urban areas who obtain 60% of marks in qualifying exam for admission obtain financial assistance of Rs. 5000/-

Under transportation scheme the girls coming from rural areas and remote villages are given financial assistance to carry on their study smoothly.

**5.9 Students Activities**

**5.9.1 No. of students participated in Sports, Games and other events**

State/ University level National level International level

05

85

No. of students participated in cultural events

08

06

State/ University level National level International level

**5.9.2 No. of medals /awards won by students in Sports, Games and other events**

Sports : State/ University level National level International level

05

05

Cultural: State/ University level National level International level

Nil

Nil

**5.10 Scholarships and Financial Support**

|  |  |  |
| --- | --- | --- |
|  | Number of  students | Amount |
| Financial support from institution |  |  |
| Financial support from government | 3576 | 40948535 |
| Financial support from other sources |  |  |
| Number of students who received International/ National recognitions |  |  |

**5.11 Student organised / initiatives**

01

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

08

01

**5.12 No. of social initiatives undertaken by the students**

5.13 Major grievances of students (if any) redressed: No major grievance were reported by the students. The college has constituted students grievance cell to monitor and redress the grievances that arises so far.

**Criterion – VI**

**6. Governance, Leadership and Management**

**6.1 State the Vision and Mission of the institution**

**The "Vision & mission of the Institution" is-**

* To promote quality initiative, quality sustenance and quality enhancement.
* To promote scientific temper in the students
* To enhance the standard of library laboratory
* To promote teaching learning research and academic ambience, community development as well as the holistic development of the students
* Inculcating value system among the students.
* Internalisation and institutionalisation of quality enhancement initiatives.
* To stimulate the academic environment for promotion of quality of teaching–learning and research.
* To enhance the standard of research.
* To ensure self evaluation, accountability and innovation.
* To collaborate with other institutions industries.
* Inculcating value system among students.

**6.2 Does the Institution has a management Information System**

"YES"

* The institution has information management system. The academic cell, the examination cell serves as management information system in the college. The students can have all the information regarding admission, examination, declaration of result and the like.
* The students can have information about CCE, Seminars and Assignments from the academic cell.
* The Research Co-Ordination committee disseminate information to research scholars about the research activity.
* Right to information cell provides information on demand.

**6.3 Quality improvement strategies adopted by the institution for each of the following:**

6.3.1 Curriculum Development

The curriculum is designed and developed by the department of higher education M.P. The college has to comply with the syllabus designed by the Government. Being an autonomous college we have liberty to amend or add 10% in the existing syllabus. For the purpose the meeting of 'Board of studies' is convened by the Autonomy cell of the college at the commencement of every academic session. The composition of 'Board of studies' is as under-

* Two external experts of the subjects related
* Faculty members of the departments.
* One senior student
* One member from the stake holders
* The 'Board of studies' ponders over the existing syllabus and give suggestions if required. The college takes in to considerations the amendments suggested by the expert and tries its level best to implement the suggestions.
* **Self Finance courses-** For the self finance schemes the curriculum is adopted in accordance with the ordinance of the affiliating University.

**Academic council-**

The syllabus is approved in the meeting of the academic council that follows soon after the meeting of 'Board of studies.

**6.3.2 Teaching and Learning-**

* Teaching- learning is the pivot around which the entire administration of the Institution revolves.
* Our effort is to ensure quality teaching and quality learning.
* All the faculty members are experienced and eminent in their respective disciplines.
* The faculty members are recruited by the Department of Higher Education, Govt of M. P. as per UGC guidelines.
* For the vacant post guest faculty are invited by the Department of Higher Education.
* The applicant who fulfil the criterion as per UGC Regulation to be appointed for the post of Asst Professor or invited as Guest Lecturers against the vacant post for the current academic session.
* For the Self Finance scheme the faculties are invited in the like manner on the basis of their merit for every academic session.
* The college has introduced modern devices of learning like LCD, clip chart to make learning more rewarding.

**6.3.3 Examination and Evaluation**

The institution ensures that the semester examination be held in stipulated time and results are declared in time.

* **Examination/ Evaluation pattern**
* Internal evaluation
* Assignment
* seminar
* Comprehensive constant evaluation
* Attendance
* Project work in UG VI semester &PG IV semester
* practical papers in science subjects
* **Semester Exam**

**PG Level**

* Internal evaluation
* Assignment
* seminar
* **Semester Exam**

**M.Phil. level-**

**Internal evaluation**

* Seminar
* Assignment

**Semester Examination**

* Desertation
* Viva-Voce
* Research Paper publication

**6.3.4 Research and Development**

The college has special focus on research activities. 13 department of the college has been recognised as research centres. The college has constituted a research coordination cell to monitor research activities. The research library of the college facilitates the scholars with the reference books e journals e books easily accessible to the students. The faculty members undertake minor and major projects on issues of importance. National and state level seminars are frequently organised to motivate research activities in the college.

**6.3.5 Library, ICT and physical infrastructure / instrumentation**

The central library of the college is equipped with reference books, Manuscripts, Journals and magazines to cater the needs of the students.

* The central library has more than one lakh reference, text books for the students. The college has developed E- Library with INFLIBNET and N-list programs with E- journals and E- books. The students, research scholars and faculty members can have access to INFLIBNET services, E-resources available in the Library. Every department of the college has departmental library equipped with reference books for the research scholars. The Research Library of the college facilitates the students with research data and study materials.
* The college has three well equipped computer- labs to facilitate the students computer learning. The students of BCA, B.Com. (C.A.) and M.Phil have access to computer learning. The college has Physical infrastructure to meet the requirements of the college. The college has developed 03 master class rooms. Modern devices and scientific Instruments have been purchased for the departments of science to motivate the students to develop scientific temper, better learning & research motivation.
* The college has one Language lab in English Department.
* Our effort is to make the administration computerized and on-line. The admission and examination has been made on-line to an extent.

**6.3.6 Human Resource Management**

The College ensures to make better use of human resource. The faculty members are motivated to apply for the research projects. They are facilitated with study leaves to complete their research assignments in time. The Staff is facilitated with better working condition facilities like medical treatment, casual leave, special leave, medical leave, earned leave that they can avail to their convenience.

**6.3.7 Faculty and Staff recruitment**

The recruitment of staff and faculty members is done in accordance with the recruitment policy of the Government. The guest faculty against vacant posts are invited by the Department of higher education for every academic session in accordance with the regulations of UGC. The college runs several self finance schemes for which the faculty and the the staff is selected by the college according to requirement and workload of the department. Proper advertisements in the reputed newspapers are published to select the faculty under self finance schemes. The UGC norms is followed in appointing the teaching faculty for Self finance programs on the basis of their overall merit.

**6.3.8 Industry Interaction / Collaboration-**

A consultancy research project by Dr. Mahesh Shukla, Department of sociology in collaboration with J.P.Cement Rewa is ongoing. The college is one of the 12 colleges of M.P. to enter into a scheme of collaboration with National and International Institutions. We are looking forward to undertake more collaboration with Industry and National as well as International institutions.

**6.3.9 Admission of Students**

The admissions to the students are given on-line which is centralized and controlled directly by the Dept. of Higher Education Govt. of Madhya Pradesh.

**6.4 Welfare schemes for**

|  |  |
| --- | --- |
| **Teaching** | As per Madhya Pradesh Govt. rules there are number of welfare schemes for faculty members. These includes –   * Medical Leave * Reimbursement of medical bills * Medical treatment for self and dependent family members. * GPF * GIS * With drawl of part/final from GPF * House Loan * Special Study Leave * Commuted Leave * Medical Leave * Earned Leave * Maternity Leave * Paternity Leave |
| **Non teaching** | Same as mentioned above |
| **Students** | * Post Matric Scholarships for SC/ST/OBC students * Gaon ki Beti Yojna * Pratibha Kiran Yojna * Awagaman Yojna * Vikramaditya Yojna * Poor Boys Fund Scheme * Scholarships for Physically challenged students * Rajeev Gandhi Research Scholarship * Free Books & Stationary under book bank scheme for SC/ST students |

5613310

**6.5 Total corpus fund generated**

✓

**6.6 Whether annual financial audit has been done** Yes No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External | | Internal | |
| Yes/No | Agency | Yes/No | Authority |
| Academic | No |  | No |  |
| Administrative | No |  | No |  |

**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes Yes No

**✓**

For PG Programmes Yes No

**✓**

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

Several examination reforms have been made by the college in the current session. The college ensures timely conduction of semester examination and timely declaration of the results. The application for the examinations is filled on-line; and results are declared on-line. Of campus and in campus setting of question papers is in practice. The college chalks out the entire schedule at the commencement of the session and complies with the program chalked out. The pattern of the question paper is divided into three sections

* Objective type Questions-
* Short answer type Questions
* Long answer type Questions
* Centralized valuation system is adopted so as to ensure timely declaration of results.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

The affiliating University provides affiliation to the self finance courses and co-ordinates with the college in early declaration of the results. Least intervention is done by the university in execution of autonomy of the college.

**6.11 Activities and support from the Alumni Association**

The alumni association has positive outlook and supports for the innovative programs of the college. The college ensures to implement the suggestions made by the alumni association.

**6.12 Activities and support from the Parent – Teacher Association**

Parent teacher association's meet is convened. The parents of the wards studying in the college attend the meetings with great enthusiasm whenever the meeting is convened and give valuable suggestions. The institution tries to implement the suggestions made by the parents.

**6.13 Development programmes for support staff**

The support Staff is given autonomy and freedom in discharge of their duties. Better co-ordination between the administration and the staff is ensured. They are given all their dues in time. Better working condition is ensured for them in the college. Leaves, medical and other facilities as per rules are ensured to them when needed.

**6.14 Initiatives taken by the institution to make the campus eco-friendly**

Initiatives are taken to make the campus eco-friendly. Our motto is Green campus clean campus. The students are motivated for plantation and environment protection. Students actively participate in plantation activities. Students participated in plantation activities organized on Independence day. A college level workshop was organized by the department of Geography and chemistry to promote environment consciousness among students.

**Criterion – VII**

**7. Innovations and Best Practices**

**7.1- Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

Several Innovative practices have been introduced by the college to ensure quality teaching-learning mentioned as under-

* Implementation of 18 point vision document on quality assurance issued by the Govt. under the scheme of quality year 2011-2012.
* Composition of Pratibha Bank,
* Zero classes as induction programs for the freshers,
* Book bank club
* Integrated seminars
* Introduction of techniques like quiz, group discussion, class room teaching, role play, surprise tests,
* Remedial teaching and the like.

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided in the beginning of the year**

* The college organized Zero classes in the month of July for 15 days,
* Quality assurance seminar was held
* 05 National level seminars were organized
* Under the scheme of Pratibha bank the local talents were invited to deliver lectures on value based topics.
* One career campus was organized in which 95 students participated.
* Total compliance of the plans chalked out at the beginning of the year was ensured.

**7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)***

Two best practices of the Institution are-

* Internal assessment method (annexure I)
* Community service and Extension Activities (annexure II)

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

**7.4 Contribution to environmental awareness / protection**

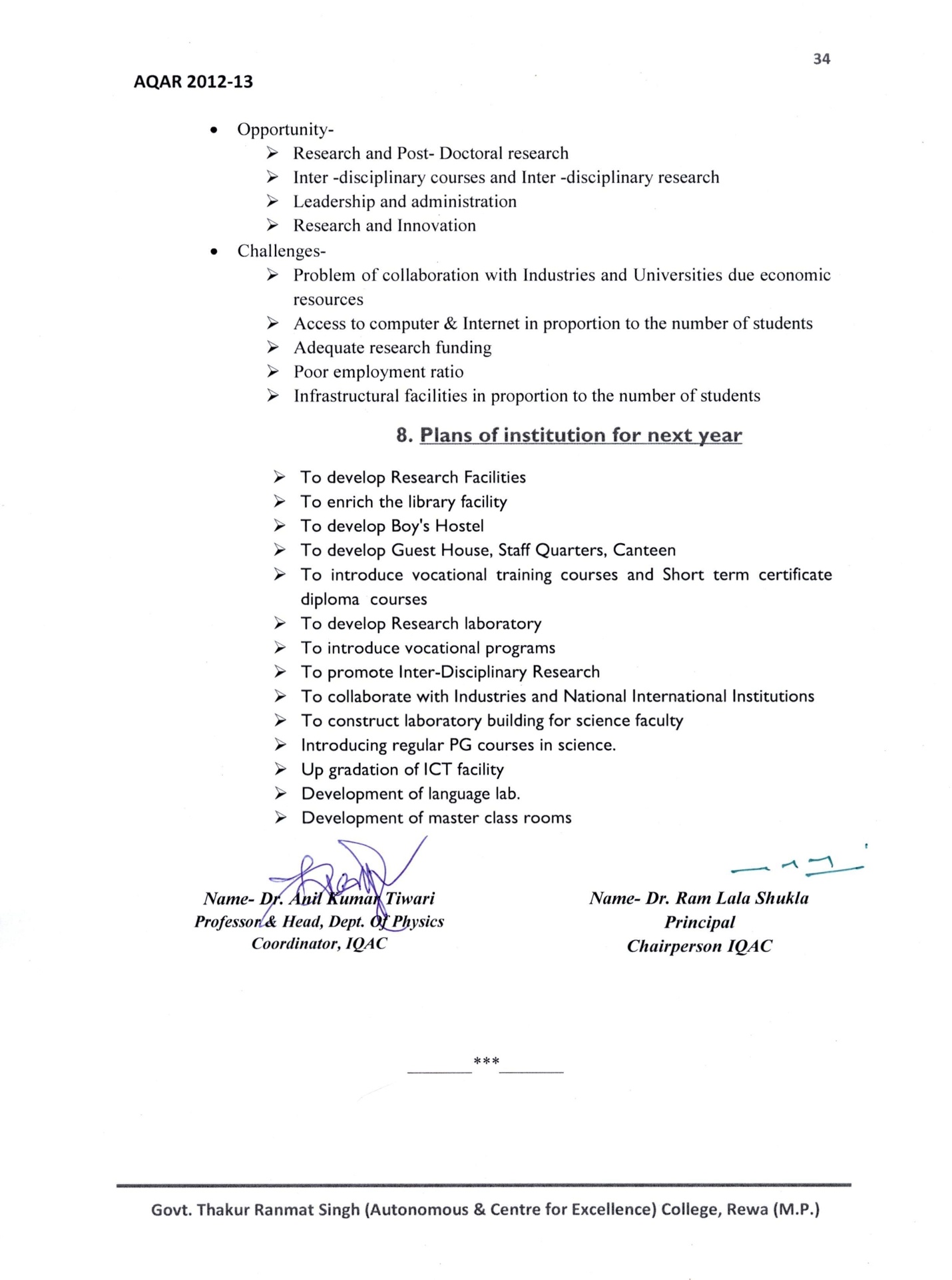
* College level workshops were organized on pollution problem by the department of Chemistry.
* A college level workshop on hi-tech plantation method was held
* Career counselling cell held a workshop on importance of vegetational plants like neem in medicine and cultivation in collaboration with SEDMAP.
* Awareness program was held on environment protection

**✓**

**7.5 Whether environmental audit was conducted Yes No**

**7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)**

* STRENGTH-
* Eminent and well educated faculty
* Research Library
* Departmental research library
* Computer Labs
* Innovative practices
* Community and extension activities
* WEAKNESS-
* Rural background of the students
* Infrastructure in proportion to the number of enrolments
* ICT facility in proportion to the number of enrolments
* Computer labs in proportion to the students.
* Research laboratory
* Placement problems
* Add on, certificate and computer programs

**

**Annexure-I**

**The best practices of the College- I**

**Evaluation Process and Reforms-** The College has introduced several reforms in evaluation pattern that are commendable. The objective is to test students in all their faculties and to prepare them for better opportunities in future.

**At UG Level**

The College offers honours course at U.G. level. The college has adapted two fold process of evaluation at UG, PG & M.Phil level.

**Internal evaluation at UG level consists of-**

* CCE
* Assignment
* Seminar
* Project work
* Surprise Test
* Group Discussion, Role Play, Quiz

**At the PG Level**

**At M.Phil Level**

The College has evolved a sound evaluation system. The objective of evaluation system adopted by college is to monitor the progress of the student at different level and to facilitate them keeping update and prepared.

Full transparency is ensured in evaluation process-

* The college has fixed the entire schedule evaluation. The entire process of evaluation is published in the guidelines of the college which is distributed to each scholar at the commencement of the session.
* The college declares on line result of every Comprehensive constant evaluation test. The students as well as stake holders having access to internet can know the results of their wards.
* Occasional meetings of students-Guardians are convened by the department is held to make the guardians of their wards.
* The college declares on line result of every CCE test (Comprehensive constant evaluation). The students as well as their guardians can have access to on- line kiosks or IT centres or the other resources available to see the results of their wards.
* The college also hold occasional- meeting of parent-teacher cell and they are informed about the result of their words. Thus the entire evaluation system is transparent and open to all the students and stake-holders.
* At the M.Phil. level, It is mandatory for the students to publish two Research Paper in the reputed National Journals.

**Annexure II**

**Best Practices of the College – II**

1. **Title:** Cultural activities, Community and Extension activities
2. **Objectives:** In-order to facilitate the students to their all round development of their inner faculties & to produce value oriented, well-mannered, confident and disciplined citizens devoted to community service and Nationalistic feelings and to inculcated qualities & courage to encounter social evils.

**3. The Practices-**

* The students of the college participate in the cultural activities, at institutional, state & inter-University competitions.
* **NCC** - The NCC unit of the college remain active throughout the year. Camps are

arranged in order to promote patriotic values and organizational skills. The training programs for the NCC cadets is arranged every year. NCC officers arrange parades for the cadets on regular intervals. The NCC cadets of the college participate in National level camps. Two cadets were selected for the (RDC) republic day parades on Rajpath New Delhi.

**NSS** - The college has two units-

* Woman's unit- 100
* Men's unit-100

NSS unit of the college arranges camps of the both units every year where they are trained in extension activity programs to serve the society and curb social evils. Frequent programs are organized to create awareness of various aspects.

* They are trained inService of many kinds like promoting literacy, creating health awareness, maintaining cleanliness, pollution and environment awareness to the rural population.
* The students participating in NSS activities represent National level camps of NSS.
* The NSS units of the college fetch a positive and encouraging feedback from the public.
* The institution motivates the students to have increased involvement in the campaigns organised by the government and nongovernment organizations.

**Redcross-** The Redcross unit of the college remains active throughout the year in organizing camps on health awareness programs, Blood donation camps. The unit organizes workshops on regular intervals in which medical experts are invited to deliver lectures on health issues. The redcross unit of the college has won National prize for it's performance.

**Red Ribbon club-** Red ribbon club remains active in organizing programs on AIDS awareness, and first aid services. Health awareness rallies are also arranged by the unit.